

Speech and Language Virtual Training

We are looking forward to welcoming you to our Speech and Language training session. Before the session please read the following information:

Before the training session

- Please make sure you have a paper and pen handy so that you can make notes.
- You will need to be in a quiet space so that you can hear the speakers clearly and participate where appropriate.
- Please arrive early. You will be admitted into the training by the Presenter.
 - Latecomers impact upon the training delivery and you may have missed important information. The presenter may not admit you if you are late.
- If you are booked onto this session it is expected that you attend the entire session. If you are not able to do so it is recommended you book onto a different session instead.

During the training session

- Please mute your microphone unless the presenter asks you a direct question or asks you all to unmute.
- If you are attending under a different name/account, please let the presenters know.
- Training will be interactive. Please be prepared to participate in activities through the chat function or by speaking out loud.
 - Everyone will get more out of the session if you are willing to share ideas so please make sure you are in a position to do this, e.g. able to speak aloud and turn your camera on.
- Please use the hand function or the chat box if you have a question. This will be monitored by one of the Presenters.
- Please do not share children's names during the sessions.
- You will be asked to complete an evaluation form. Completing this helps the service to continue to develop and improve our training offer.

We hope you enjoy the session!

